

## LONDON BOROUGH OF BRENT FORWARD PLAN OF KEY DECISIONS for the period 16 October onwards

The Forward Plan is a list of forthcoming decisions and provides at least 28 days' notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at <u>committee@brent.gov.uk</u> or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows: <u>Cllr M Butt</u> (Leader) <u>Cllr Tatler</u> (Deputy Leader, Finance & Resources, Regeneration, Planning & Growth) <u>Cllr Nerva</u> (Public Health & Adult Social Care) <u>Cllr Farah</u> (Safer Communities & Public Protection)

Cllr Donnelly-Jackson (Customers, Communities & Culture)

Cllr Krupa Sheth (Environment, Infrastructure & Climate Action)

Cllr Grahl (Children, Young People & Schools)

Cllr Knight (Housing, Homelessness & Renters Security)

Publication Date: 11 September 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
June 2022					
Extension to HRS Contracts Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services KEY Report: Part exempt	Director - Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
Extension of Contracts Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed KEY Report: Part exempt	Director - Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk

January 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer. KEY Report: Part exempt	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 1 Jan 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk

## March 2023

Award of a Contract for Technical Services to Support Windows 2012 Server Migration Award of a contract for technical services to support Windows 2012 server migration for the Shared Technology Services boroughs of Brent, Lewisham and Southwark. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	24 Mar 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk
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May 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<ul> <li>High Rise Major Works and Energy Efficiency Programme 2023 - 2026; Commission of the Works Contract</li> <li>Commission of a works contract for the High Rise Major Works and Energy Efficiency Programme 2023 - 2026; as delegated by Cabinet on 12 December 2022 to the Corporate Director of Resident Services in consultation with the Lead Member for Housing, Homelessness &amp; Renters Security;</li> <li>KEY</li> <li>Report: Part exempt</li> </ul>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 2 May 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk

July 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to finalise terms for an Inter Authority Agreement with Harrow Council for the provision of special needs transport Approval to finalise terms for entry into an Inter Authority Agreement with Harrow Council for the provision of special needs transport. KEY Report: Part exempt	Director - Environment and Leisure	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 25 Jul 2023	Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.g ov.uk
Authority to Procure Mechanical and Electrical Contracts - Fire Risk Assessments and Fire Safety Advice Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Asbestos Removal Contract Authority to Procure Mechanical and Electrical Contracts – Asbestos Removal Contract. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Authority to Procure Mechanical and Electrical Contracts - Asbestos Consultant Analysts Authority to Procure Mechanical and Electrical Contracts – Asbestos Consultant Analysts. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; Water Risk Assessments Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; Water Risk Assessments. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Communal Water Services; CWST, Sampling, L8 Monitoring Authority to Procure Mechanical and Electrical Contracts – Communal Water Services; CWST, Sampling, L8 Monitoring. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Gas Contract - Domestic Gas Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Gas Contracts, Domestic Gas Servicing and Repairs. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - District Heating Contract, Communal Heating Systems Authority to Procure Mechanical and Electrical Contracts – District Heating Contract, Communal Heating Systems. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Mobility Lift Contract, Annual Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Mobility Lift Contract, Annual Servicing and Repairs. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Lift Contracts, Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Lift Contracts, Servicing and Repairs. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Communal Electrical Contract & Fire Services Authority to Procure Mechanical and Electrical Contracts – Communal Electrical Contract and Fire Services. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

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Barriers.

Report: Part exempt

KEY

Authority to procure Mechanical and Electrical Contracts - Communal Electrical Contract To request authority to procure mechanical and electrical contracts – Communal Electrical Contract. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to procure Mechanical and Electrical Contracts - CCTV & Automated Barriers To request authority to procure mechanical and electrical contracts – CCTV & Automated	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Security (Councillor Promise

Knight)

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to procure Mechanical and Electrical Contracts - Door Entry To request authority to procure mechanical and electrical contracts – door entry. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Award contract for Mobile Voice and Data Services for Shared Technology Services Authority to Award contract for - Mobile Voice and Data Services for the Shared Technology Services organisations KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 4 Jul 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Interim Contract for Leasehold Property Insurance To seek authority to award an interim contract for leasehold property insurance. The interim contract will be subject to a Section 20 consultation, following which the final contract will be awarded.	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 24 Jul 2023	Head of Housing and Neighbourhoods Kate.Daine@brent.gov. uk
Report: Part exempt					
Granville Homes - Award of a Contract for Technical Consultancy Services To award a Contract for Technical Consultancy Services for the design, procurement and contract administration of the works to remediate Granville Homes. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 19 Jul 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award contract for an Education Case Management System Authority to Award contract for an Education Case Management System KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	Not before 20 Jul 2023	Head of ICT Solutions Tel: 020 8937 6045 derrick.boyce@brent.g ov.uk
Authority to Tender Contract for a Substance Misuse Counselling Support Service To request authority to tender for Substance Misuse Counselling Support Service. KEY Report: Open	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 17 Jul 2023	Childrens Social Care Tenidola.Awoyemi@br ent.gov.uk

August 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Contract for General Insurance Services Authority to award contract for general insurance services. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	1 Aug 2023	Head of Transactional Services janine.nell@brent.gov.u k
Authority to tender for a contract for the Provision of a Targeted Service that Promotes Education, Employment and Training for Young People at Risk of Becoming NEET (Not in Education, Employment or Training) Approval to tender for a contract for the provision of a Targeted Service that Promotes Education, Employment and Training for young people at risk of becoming NEET (not in Education, Employment or Training). KEY Report: Open	Cabinet Member for Children, Young People & Schools	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 14 Aug 2023	Service Manager, Inclusions Service Tel: 020 8937 3719 Tanuja.Saujani@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Vary and Extend a Care and Support Contract within Extra Care Housing Schemes Approval to vary and extend a contract for extra care housing and support. KEY	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 3 Aug 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
Report: Part exempt					
Authority to Tender contract for the delivery of Church End Youth Anchor provision This decision seeks authority to tender for the provision of an operator to run the Church End Youth Anchor. (Note: Added to Forward Plan on 21 July 2023) KEY Report: Open	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler), Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 21 Aug 2023	Planning and Regeneration Grace.Nelson2@brent. gov.uk

September 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Barham Park Trust Annual Report and Accounts 2022/23 To present the Annual Report for the Barham Park Trust for 2022-23 in accordance with the statutory requirement to produce and Annual Report, including the Accounts each financial year. Non-Key Decision Report: Open	Barham Park Trust Committee	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	26 Sep 2023	Head of Finance Tel: 020 8937 1463 Jekaterina.Popova@br ent.gov.uk
General Update Report To update on operational issues at Barham Park and on current progress on the building and other projects. Non-Key Decision Report: Open	Barham Park Trust Committee	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	5 Sep 2023	Project Officer Tel: 020 8937 5628 Leslie.Williams@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<ul> <li>Barham Park Strategic Property Review To provide an update on the Barham Park Strategic Property Review including the position regarding the restrictive covenant relating to 776 – 778 Harrow Road.</li> <li>Non-Key Decision Report: Part exempt</li> </ul>	Barham Park Trust Committee	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	5 Sep 2023	Estate Surveyor, Property Tel: 020 8937 4204 amin.soorma@brent.go v.uk
Review of alternative Administration and Governance models To review the governance options available to the Barham Park Trust Committee. KEY Report: Open	Barham Park Trust Committee	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	5 Sep 2023	Senior Lawyer, Constitutional and Governance Tel: 0208 937 1544 Biancia.Robinson@bre nt.gov.uk
Review of Barham Park Trust Governance Document To review and consider updates to the 2013 Barham Park Trust governance document. KEY Report: Open	Barham Park Trust Committee	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	5 Sep 2023	Senior Lawyer, Constitutional and Governance Tel: 0208 937 1544 Biancia.Robinson@bre nt.gov.uk

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Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees.	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	11 Sep 2023	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov. uk
KEY					
Report: <b>Open</b>					

Alperton Housing Zone - Parks Improvements To request Strategic Community Infrastructure Levy (SCIL) and Public Health funding to deliver improvements to One Tree Hill and Mount Pleasant Open Spaces. KEY	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	11 Sep 2023	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.go v.uk
Report: <b>Open</b>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Treasury Management Outturn Report 2022/23 This report updates members on Treasury Management activity and confirms that the Council has complied with its Prudential Indicators for 2022/23. KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	11 Sep 2023	Senior Finance Analyst Tel: 020 8937 5912 Amanda.Healy@brent. gov.uk
Brent Data Strategy To endorse the Brent Data Strategy and Delivery Plan. KEY Report: <b>Open</b>	Cabinet	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	11 Sep 2023	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@br ent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<ul> <li>Picture Palace Refurbishment Project: Approval to Use Strategic Community Infrastructure Levy (SCIL)</li> <li>To approve the use of Strategic Community Infrastructure Levy to complete the Picture Palace Refurbishment Project.</li> <li>KEY</li> <li>Report: Open</li> </ul>	Cabinet	Corporate Director of Finance & Resources, Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	11 Sep 2023	Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov. uk
South Kilburn medical centre additional SCIL contribution To agree an additional SCIL contribution of £600,000 towards the infrastructure fit out of the South Kilburn medical centre KEY Report: <b>Open</b>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	11 Sep 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Future of Housing Repairs Service To request authority for Housing to go out to tender for housing maintenance services. KEY Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	11 Sep 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
<ul> <li>Brent Youth Justice Plan</li> <li>This decision seeks formal approval of Brent's Youth Justice Plan for recommendation onto Full Council for formal adoption.</li> <li>KEY</li> <li>Report: Open</li> </ul>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	11 Sep 2023	Director Integration and Improved Outcomes Palvinder.Kudhail@bre nt.gov.uk
Home care Framework to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities. KEY Report: Part exempt	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 11 Sep 2023	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award Contract for the Single Homeless Prevention Service Authority to Award Contract for the Single Homeless Prevention Service KEY Report: Part exempt	Cabinet Member for Housing, Homelessness & Renters Security	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	1 Sep 2023	Head of Housing Needs Tel: 020 8937 2788 laurence.coaker@brent .gov.uk
Reablement Contract Seeking approval to award for Reablement contracts for Brent Council. KEY Report: Open	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	1 Sep 2023	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close. KEY Report: Part exempt	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	4 Sep 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
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Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	4 Sep 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
KEY					
Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to trigger the second stage of the two-stage design and build contract for Church End Redevelopment To request approval for triggering the second stage of the two-stage design and build contract for Church End Redevelopment KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	4 Sep 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Authority to trigger the second stage of the two stage design and build contract at Picture Palace To request approval to trigger the second stage of the two stage design and build contract at Picture Palace. KEY Report: Part exempt	Corporate Director of Finance & Resources	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	4 Sep 2023	Capital Works Project Manager Tel: 020 8937 3386 Joy.Ogbechi@brent.go v.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award the contract to design and build the Additional Resourced Provision for SEND Pupils at Newman Catholic College and St Margaret Clitherow Primary School To request approval to award a contract to design and build the Additional Resourced Provision for SEND Pupils at Newman Catholic College and St Margaret Clitherow Primary School as per Contract Standing Order 88 KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 20 Sep 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Authority to Award the contract to design and build the Additional Resourced Provision for SEND Pupils at Mount Stewart Infant School and Preston Park Primary School To request approval to award a contract to design and build the Additional Resourced Provision for SEND Pupils at Mount Stewart Infant School and Preston Park Primary School as per Contract Standing Order 88 KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 20 Sep 2023	Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov. uk

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Award of contract for the delivery of Church End Youth Anchor provisionAward of contract for the delivery of Church End Youth Anchor provision.(Note: Added to Forward Plan on 21 July 2023)KEYReport: Part exempt	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler), Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 25 Sep 2023	Planning and Regeneration Grace.Nelson2@brent. gov.uk
<ul> <li>Injection Patching Contract <ul> <li>Authority to tender for a contract to provide</li> <li>Highways Injection Patching Services.</li> </ul> </li> <li>(Notice added to the Forward Plan on 25 August 2023)</li> <li>KEY <ul> <li>Report: Open</li> </ul> </li> </ul>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	27 Sep 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.g ov.uk

October 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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Highways Capital Maintenance Programme 2023-24 To approve the Highways Capital Maintenance Programme 2023-24. KEY Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Oct 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.g ov.uk
Black Community Action Plan (BCAP) Governance Review To consider and accept the view from stakeholders and community that Brent Community Action Plan (BCAP) should be established as an independent body, and undertake work to deliver a registered charity and associated actions such as appointment of Chair and founding trustees. KEY Report: Open	Cabinet	Corporate Director of Communities and Regeneration	Leader (Councillor Muhammed Butt)	16 Oct 2023	Head of Strategy and Partnerships Tel: 020 8937 4104 Janet.latinwo@brent.go v.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Review of Adult Social Care Charging Policy Permission to consult on proposed changes to ASC Charging Policy. KEY Report: Open	Cabinet	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	16 Oct 2023	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent. gov.uk
School Place Planning Strategy 2024-2028 to approve the School Place Planning Strategy 2024-2028 KEY Report: Open	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Oct 2023	Corporate Director Children and Young People Tel: 020 8937 4456 nigel.chapman@brent. gov.uk
Review of Primary School Places in Primary Planning Area 4 to agree to consultation on school re- organisation proposals in Primary Planning Area 4. KEY Report: Open	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Oct 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Quarter 2 Financial Report 2023/24 This report sets out the current forecast of income and expenditure against the revenue budget for 2023/24 and other key financial data. KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	16 Oct 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
Complaints Annual Report 2022-23 To present the Complaints Annual Report 2022- 23 KEY Report: Open	Cabinet	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	16 Oct 2023	Complaints and FOI Manager mariza.barros@brent.g ov.uk
Authority to tender for the provision of care and support at LD Supported Living sites To request authority to tender for the provision of care and support at six LD supported living sites in Brent KEY Report: Open	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	27 Oct 2023	Interim Supplier Relationship Manager Jacqueline.Casson1@ brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<ul> <li>Procurement for Vale Farm Leisure Centre The relevant permission is sought to re-tender for the running of Vale Farm Leisure Centre as a tri-borough arrangement.</li> <li>KEY</li> <li>Report: Part exempt</li> </ul>	Cabinet Member for Environment, Infrastructure & Climate Action	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Oct 2023	Head of Parks, Leisure and Cemeteries Tel: 020 8937 5565 kelly.eaton@brent.gov. uk
To agree terms for the acquisition of Falcon Public House Site For the Corporate Director Communities and Regeneration, in consultation with the Cabinet Member for Regeneration, Planning & Growth, to agree the terms for the acquisition of Falcon Public House site. KEY Report: Part exempt	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 2 Oct 2023	Seniur Project Manager Tel: 020 8937 1602 anneri.gatial@brent.go v.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Confirmation and Award of Final Contract for Leasehold Property Insurance Authority to award the Leasehold Property Insurance Contract following the interim authority to award and subsequent observation of the statutory Section 20 Landlord and Tenant Act 1985, Stage 2 Notice.	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 11 Oct 2023	Head of Housing and Neighbourhoods Kate.Daine@brent.gov. uk
Report: Part exempt         Authority to tender – Highways Structures         Services         Authority to tender for a contract to provide         Highways Structures Services         KEY         Report: Open	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 25 Oct 2023	Head of Highways Management Tel: 020 8937 5151 Tony.Kennedy@brent. gov.uk

November 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Statement of Gambling Principles 2024-2027 To seek agreement to the updated statement of gambling principles, revised to take into account the local area profile to allow us to remain responsive to our local environment and to identify current and emerging gambling-related risks. The changes made will allow us to make evidence based decisions to address local gambling issues. KEY Report: <b>Open</b>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	13 Nov 2023	Senior Regulatory Service Manager Tel: 020 8937 5515 anu.prashar@brent.gov .uk
Sudbury Town Residents' Association Application for Neighbourhood Forum Status For Cabinet to consider the representations received following consultation on Sudbury Town Residents' Associations' (STRA) application to be the Neighbourhood Forum for the Sudbury Town Neighbourhood Area. KEY Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	13 Nov 2023	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.u k

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Child Weight Management Service award of contract To approve the award of contract for the provision of a Child Weight Management Service. KEY Report: Part exempt	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Nov 2023	Public Health Marie.McLoughlin@bre nt.gov.uk
December 2023					
Uncollectable Debt Write-off To note the uncollectible debt write offs between 1 April 2023 to 30 September 2023. KEY Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly- Jackson)	11 Dec 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Air Quality Action Plan Adoption To approve the adoption of the Brent Air Quality Action Plan 2023-2027. KEY Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	11 Dec 2023	Air Quality Policy and Projects Officer Lauren.Salisbury@bren t.gov.uk
Brent Infrastructure Funding Statement 2022/23 For Cabinet to agree the publication of the Brent Infrastructure Funding Statement 2022-23. KEY Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	11 Dec 2023	Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.go v.uk
Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to procure a contractor to deliver Carlton Vale Boulevard. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 1 Dec 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1 <sup>st</sup> April 2022. KEY Report: Part exempt	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 1 Dec 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk

## January 2024

Quarter 3 Financial Report 2023/24This report sets out the current forecast of income and expenditure versus the revenue budget for 2023/24 and other key financial data.KEYReport: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	15 Jan 2024	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
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February 2024

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
EDI Strategy 2024 - 2028 To approve the EDI Strategy 2024 – 2028. KEY Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly- Jackson)	15 Jan 2024	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov. uk

## March 2024

Authority to Award contracts for care and support at LD Supported Living Sites To award contracts for care and support at LD Supported Living Sites KEY Report: Part exempt	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@ brent.gov.uk
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